

新加坡潮籍博士会会员申请表  
Teochew Doctorate Society, Singapore  
Membership Application Form



<b>基本资料 Personal Particulars</b>			
中文姓名		祖籍 Ancestral Hometown	
Full Name		出生地 Place of Birth	
性别 Gender		国籍 Citizenship	
宗教信仰 Religion		婚姻状况 Marital Status	
<b>教育背景 Education Background</b>			
博士研究生入学年份 Year of Doctorate Matriculation			
专业领域 Field of Research			
博士学位颁发院校 Doctorate Awarding Institution			
博士学位颁发年份 Year of Doctorate Awarded			
<b>工作背景 Occupational Background</b>			
单位名称 Name of Employer			
单位地址 Company Address			
职业 Occupation		职称 Job Title	
<b>联系方式 Contact Information</b>			
移动电话 Mobile Number		电邮 E-Mail	
办公电话 Office Number		微信号 WeChat ID	
<b>介绍人 (如有) Referee (if any)</b>			
姓名 Name		会员号码 Membership No	
<b>申请人声明 Declarations</b>			
<ul style="list-style-type: none"> <li>本人对申请表及其所附材料的真实性负责。I hereby confirm that the information provided in relations to my application is accurate and up-to-date.</li> <li>本人谨以至诚申请新加坡潮籍博士会会籍并遵守协会章程。I hereby pledge to abide by the Constitution of Teochew Doctorate Society, Singapore should my membership application be accepted.</li> <li>本人已仔细阅读申请表背面的《新加坡潮籍博士协会数据保护规则》，同意并允许新加坡潮籍博士会收集、使用、披露以及保留申请表及其所附材料的个人资料，用于处理本人入会申请及日常会籍管理。By signing this membership application form, I hereby confirm that I have carefully read the Society's Data Protection Policy overleaf, agree and authorise the Society to collect, use, disclose and retain my Personal Data for the following purposes in accordance to the Policy: (a) the processing of this membership application; and (b) the administration of the membership in the Society.</li> </ul>			
<hr style="width: 80%; margin: 0 auto;"/> 申请人签名 Signature		<hr style="width: 80%; margin: 0 auto;"/> 日期 Date	
<b>此栏为协会专用 For Official Use</b>			
Received By & Date		Approved By & Date	
Verified By & Date			
Membership No.			

# DATA PROTECTION POLICY

## Protection of Personal Data

Teochew Doctorate Society, Singapore respects the confidentiality of Personal Data and privacy of every individual and is committed to complying with the Singapore Personal Data Protection Act (“PDPA”) 2012. Please read this Policy to understand how your personal data is collected, used, disclosed and retained by the Society.

This Policy forms part of the terms and conditions, if any, governing your specific relationship with us and should be read in conjunction with such terms and conditions. In the event of any conflict between the provisions of this Policy and the said terms and conditions, the provisions of the terms and conditions shall prevail to the fullest extent permissible by law.

## Your Personal Data

“Personal Data” refers to any data or information about you from which you can be identified either (a) from that data; or (b) from that data and other information to which we have or are likely to have access.

Examples of such Personal Data which you may provide us include:

- your name, data of birth, NRIC number, passport number or other identification number, citizenship, telephone number(s), mailing address, email address and any other information relating to you which you have provided us in any form you may have submitted to us, or in other forms of interaction with you;
- information about your use of our websites and services, including cookies, IP addresses and membership details;
- your employment details and education background.

## Collection of Your Personal Data

We generally collect your Personal Data in the following ways:

- when you fill up an application or registration form (physical or online)
- when you visit our office, website, interact with us via email or social media platforms, participate in our events, activities, meetings or provide feedback to us
- when you run for office in the Council

If you provide Personal Data of a third party (e.g. information of your dependent, spouse, children and/or parents) to us, you represent and warrant that the consent of that third party has been obtained for the collection, use and disclosure of the Personal Data for the purposes set out above.

## Use of Your Personal Data

We use the personal data we have collected about you for purposes of managing our relationship with you, delivering and improving our services, conducting surveys, notifying you of Society updates, publishing photos and videos of our events in our publications for promotion uses. Your Personal Data will not be sold to any third parties.

## **Disclosure of Your Personal Data**

Your Personal Data will only be disclosed to the parties or organisations outside the Society solely for the purpose of fulfilling our obligations to you in delivering our services as well as any regulatory or legal requirements.

## **Management of Your Personal Data**

We are committed to implementing policies, practices and processes for data protection in compliance with the PDPA.

### 1) Obtaining Consent

Before we collect, use or disclose your personal data, we will notify you of the purpose of doing so.

### 2) Withdrawal of Consent

Should you wish to withdraw your consent, please do so in the form of an email or letter to us and allow us reasonable advance notice. Please beware of likely consequences of your consent withdrawal on the service level we could render.

### 3) Keeping Your Personal Data Up-to-Date and Accurate

We encourage you to write to us as soon as possible on any update of your Personal Data. We will take reasonable measure to verify your identity before we accede to your request. Incomplete or outdated Personal Data may result in our inability to provide you with services you have requested.

### 4) Security of Your Personal Data

We will take the necessary security measures to protect your Personal Data that is under our charge or control to prevent unauthorised access, collection, use, disclosure, or similar risks. We will only share your data with authorised persons on a 'need to know' basis.

### 5) Retention of Personal Data

We adopt a pragmatic "Data-light" approach for the stated purpose. "Data-light" means that we collect Personal Data only for what is required in activities conducted by our organisation and will properly destroy the Personal Data once there is no business or legal purpose. We do not collect Personal Data randomly or indiscriminately without purpose.

## **Amendments to Data Protection Policy**

We may revise our Data Protection Policy from time to time. You may also obtain a copy of the latest version via written request.

## **Contacting Us**

If you have any questions about our collection, use, and/or disclosure of your personal data; feedback regarding this Policy, or any complaint you have relating to how we manage your personal data, you may contact the General Secretary via email or letter.